

Mail

COMPOSE

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Shelby Valley High School Response to Dec. 8, 2015 Title IX Audit Inbox x



Napier, Greg

Apr 8 (4 days ago) ☆

to Darren, me, Jeanie

Mr. Lawson,

Please find attached our response to the Title IX Audit Report from December 8, 2015. Our SBDM has made four (4) policy revisions to address the three (3) major deficiencies and the "areas of concern" listed in your report. In addition, we have created calendars to support the equitable use of our facilities.

Policy 5.5 reflects our plan for the review, rotation, and/or replacement plan for all school-sponsored teams. We have secured the signatures requested.

Policy 5.10 reflects written guidelines regarding the provision of per diem meals and lodging for student athletes.

Policy 5.15 reflects the process and procedures established to ensure administrative oversight of athletic program budgets and booster club fundraising and purchasing practices.

We have attached our practice and game schedule for the playing field at the athletic complex. These monthly calendars from April to September will be utilized to ensure equity in scheduling for our football and boys' and girls' soccer programs. We did not attached an October schedule. We will share it with KHSAA after the district host for the district soccer site has been set.

We have attached two photos and a usage schedule for gender specific weight training. Specific times were assigned for use by all our students regardless of their affiliation with school-sponsored teams. Our SBDM felt the times should be specific to gender, and should not be limited to specific teams.

Policy 5.7 reflects SBDM action to ensure equitable regulations for provision of athletic awards and post season banquets.

We appreciate your assistance in the process. If there is anything you require, please let me know.

6. Observed Deficiencies in Overall Girls and Boys Athletics Programs

There were three major deficiencies designated as a result of the December 8, 2015 Title IX school visit.

- The benefit category **Equipment and Supplies** was rated deficient due to the school's failure to provide an **equitable uniform review, rotation, and/or replacement plan**. Also, the submittal of inaccurate team rosters made it impossible to calculate per athlete spending within this benefit category. (See *KHSAA Recommended Action*.)
- The benefit category of **Travel and Per Diem Allowances** was rated deficient due to the school's failure to provide equitable guidelines for per diem—meals and lodging—for student athletes. Also, the submittal of incomplete and inaccurate team rosters made it impossible to calculate per athlete spending within this benefit category. (See *KHSAA Recommended Action*.)
- The benefit category of **Support Services** was rated deficient due to the school's failure to provide written evidence of administrative oversight of booster spending for the provision of parity, and the inaccurate and incomplete submittal of team rosters making it impossible to calculate total per athlete spending for all benefit categories combined.

Policy 5.5

5.10

5.15

There were also several "areas of concern" listed in the current report including:

- the lack of a usage schedule for the playing field at the athletic complex showing parity in relation to assigned practice times for the boys soccer team, the girls soccer team, and the football team. (See *KHSAA Recommended Action*);
- the lack of a usage schedule for the weight training room allowing equitable access to this facility through assigned times for use by school-sponsored teams. (See *KHSAA Recommended Action*.)
- the lack of equitable regulations for provision of athletic awards and post season banquets. (See *KHSAA Recommended Action*.)

April-Sept
calendar

Photo

5.7

District: Pike

School: Shelby Valley High School

COUNCIL POLICY TYPE (CHECK ONE)	
<input type="checkbox"/>	By-Laws (Council Operational Policies)
<input checked="" type="checkbox"/>	Function (School Operational Policies)

POLICY NUMBER
5.5

POLICY TOPIC DESCRIPTION
Title IX Equipment and Supplies: Equitable uniform review, rotation, and/or Uniform Replacement Plan

POLICY STATEMENT	
<p>School administration will work with the respective Booster Programs to fund in part the purchase of uniforms following a review of uniform condition. The following rotation will be followed for assisting in the replacement of uniforms by the school.</p> <p>2015-16 Football, Bass Fishing, and Track (Boys' and Girls') 2016-17 Boys' Basketball, Cross Country (Boys' and Girls') and Baseball 2017-18 Soccer (Boys' and Girls') and Volleyball 2018-19 Girls' Basketball, Golf (Boys' and Girls') and Softball 2019-20 Football, Bass Fishing, and Track (Boys' and Girls') 2020-21 Boys' Basketball, Cross Country (Boys' and Girls') and Baseball 2021-22 Soccer (Boys' and Girls') and Volleyball 2022-23 Girls' Basketball, Golf (Boys' and Girls') and Softball</p> <p><u>Uniforms may not be purchased outside of this schedule unless lost, damaged or destroyed. In the event of the catastrophic loss of uniforms, the school administration will work with Booster Programs to replace the damaged uniforms.</u></p>	
<i>Gregory D. Noyes, Principal</i> <i>Anthony Hampton, Football</i> <i>Justin [unclear], Boys' Basketball</i> <i>Robby [unclear], Girls' Basketball</i> <i>Mike Hall, Softball</i> <i>Jordan Compton, Baseball</i> <i>Christa Compton, AD</i>	<i>DeWood Plattiff, Track</i> <i>Kristen D. Noyes, Cross Country</i> <i>Brian Melroy, Volleyball</i> <i>J. Dale Garrett, B.B. Soccer</i> <i>Jason Riewitz, Golf</i> <i>Chad Brading, Bass Fishing</i> <i>Nemona Hounshel, Chem</i>
	<i>Gender Equity Review Committee</i> <i>Dalton Hampton, student</i> <i>Jake Bowers, student</i>

Date Adopted: May 2002

Signature: *Gregory D. Noyes* Council Chairperson

Revised: April 5, 2016 March 27, 2016 (3) Read, March 29, 2016 2nd Read
 Adopted: April 5, 2016

X
 District Title IX Coordinator
Ancie Casey

COUNCIL POLICY TYPE (CHECK ONE)	
<input type="checkbox"/>	By-Laws (Council Operational Policies)
<input checked="" type="checkbox"/>	Function (School Operational Policies)

POLICY NUMBER
5.5

POLICY TOPIC DESCRIPTION

Title IX Equipment and Supplies: Equitable uniform review, rotation, and/or Uniform Replacement Plan

POLICY STATEMENT

School administration will work with the respective Booster Programs to fund in part the purchase of uniforms following a review of uniform condition. The following rotation will be followed for assisting in the replacement of uniforms by the school.

- 2015-16 Football, Bass Fishing, and Track (Boys' and Girls')
- 2016-17 Boys' Basketball, Cross Country (Boys' and Girls') and Baseball
- 2017-18 Soccer (Boys' and Girls') and Volleyball
- 2018-19 Girls' Basketball, Golf (Boys' and Girls') and Softball
- 2019-20 Football, Bass Fishing, and Track (Boys' and Girls')
- 2020-21 Boys' Basketball, Cross Country (Boys' and Girls') and Baseball
- 2021-22 Soccer (Boys' and Girls') and Volleyball
- 2022-23 Girls' Basketball, Golf (Boys' and Girls') and Softball

Uniforms may not be purchased outside of this schedule unless lost, damaged or destroyed. In the event of the catastrophic loss of uniforms, the school administration will work with Booster Programs to replace the damaged uniforms.

<i>Gregory D. Noyes, Principal</i>	<i>Deerwood Rotary Track</i>	<i>Gender Equity Review Committee</i>
<i>Anthony Hampton, Football</i>	<i>Kristin D. Napier, Cross Country</i>	<i>Destiny Horne, student</i>
<i>J. A. [unclear], Boys' Basketball</i>	<i>Brian McCoy, Volleyball</i>	<i>Net Base, student</i>
<i>Rally [unclear], Girls' Basketball</i>	<i>J. Dale [unclear], Soccer</i>	<i>Ryan [unclear], student</i>
<i>Mike Hall, Softball</i>	<i>Jason Beverly, Golf</i>	<i>[unclear]</i>
<i>Jordan [unclear], Baseball</i>	<i>Chad Bowling, Bass Fishing</i>	
<i>Connie Compton, AD</i>	<i>Nissona Hounstake, Cheer</i>	

Date Adopted: May 2002

Signature: *Gregory D. Noyes* Council Chairperson

Revised: April 5, 2016 March 27, 2016 1st Read, March 24, 2016 2nd Read

Adopted: April 5, 2016

X
District Title IX Coordinator
Ancie Casey

District: Pike

School: Shelby Valley High School

COUNCIL POLICY TYPE (CHECK ONE)

- By-Laws (Council Operational Policies)
 Function (School Operational Policies)

POLICY NUMBER

5.10

POLICY TOPIC DESCRIPTION

Title IX School-Related Travel for Athletics: Travel and Per Diem Allowances

POLICY STATEMENT

School administration will work with coaches, booster programs, and tournament sponsors to ensure that the following equitable guidelines are implemented for all student athletes:

1. All sports programs will be provided transportation by the Pike County Board of Education, at a minimal expense to the school. All travel must be approved by the Board of Education prior to travel date. No special consideration will be given to one sport over another when approving travel requests.
2. Sports programs participating in events that require overnight accommodations shall be provided a lodging per diem not to exceed \$125/double room (occupancy of 4) and a daily meals per diem not to exceed \$25/per athlete. No special consideration will be given to one sport over another when approving lodging or daily meals per diem.

Date Adopted: May 2002

Signature: _____

Gregory D. Noyes
Council Chairperson

Revised: March 22, 2016 1st Read March 24, 2016 2nd Read
Adopted: April 5, 2016

SHELBY VALLEY HIGH SCHOOL
 TECO FIELD USAGE SCHEDULE 2016
 GS – GIRLS SOCCER
 BS – BOYS SOCCER
 F - FOOTBALL

April 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 GS-3-5 BS-5-7 F-7-9	5 GS-3-5 BS-5-7 F-7-9	6 GS-3-5 BS-5-7 F-7-9	7 GS-3-5 BS-5-7 F-7-9	8 GS-3-5 BS-5-7 F-7-9	9
10	11 BS-3-5 GS-5-7 F-7-9	12 BS-3-5 GS-5-7 F-7-9	13 BS-3-5 GS-5-7 F-7-9	14 BS-3-5 GS-5-7 F-7-9	15 BS-3-5 GS-5-7 F-7-9	16
17	18 F-3-5 BS-5-7 GS-7-9	19 F-3-5 BS-5-7 GS-7-9	20 F-3-5 BS-5-7 GS-7-9	21 F-3-5 BS-5-7 GS-7-9	22 F-3-5 BS-5-7 GS-7-9	23
24	25 GS-3-5 BS-5-7 F-7-9	26 GS-3-5 BS-5-7 F-7-9	27 GS-3-5 BS-5-7 F-7-9	28 GS-3-5 BS-5-7 F-7-9	29 GS-3-5 BS-5-7 F-7-9	30

More Calendar: [May](#), [Jun](#), [PDF Calendar](#)

Margery L. Neppel, Principal
 4/1/16

SHELBY VALLEY HIGH SCHOOL
 TECO FIELD USAGE SCHEDULE 2016
 GS – GIRLS SOCCER
 BS – BOYS SOCCER
 F - FOOTBALL

May 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 GS-3-5 BS-5-7 F-7-9	3 GS-3-5 BS-5-7 F-7-9	4 GS-3-5 BS-5-7 F-7-9	5 GS-3-5 BS-5-7 F-7-9	6 GS-3-5 BS-5-7 F-7-9	7
8	9 BS-3-5 GS-5-7 F-7-9	10 BS-3-5 GS-5-7 F-7-9	11 BS-3-5 GS-5-7 F-7-9	12 BS-3-5 GS-5-7 F-7-9	13 BS-3-5 GS-5-7 F-7-9	14
15	16 F-3-5 GS-5-7 BS-7-9	17 F-3-5 GS-5-7 BS-7-9	18 F-3-5 GS-5-7 BS-7-9	19 F-3-5 GS-5-7 BS-7-9	20 F-3-5 GS-5-7 BS-7-9	21
22	23 GS-3-5 F-5-7 BS-7-9	24 GS-3-5 F-5-7 BS-7-9	25 GS-3-5 F-5-7 BS-7-9	26 GS-3-5 F-5-7 BS-7-9	27 GS-3-5 F-5-7 BS-7-9	28
29	30	31	Notes:			

SHELBY VALLEY HIGH SCHOOL
 TECO FIELD USAGE SCHEDULE 2016
 GS – GIRLS SOCCER
 BS – BOYS SOCCER
 F - FOOTBALL

June 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 GS-3-5 BS-5-7 F-7-9	2 GS-3-5 BS-5-7 F-7-9	3 GS-3-5 BS-5-7 F-7-9	4
5	6 BS-3-5 GS-5-7 F-7-9	7 BS-3-5 GS-5-7 F-7-9	8 BS-3-5 GS-5-7 F-7-9	9 BS-3-5 GS-5-7 F-7-9	10 BS-3-5 GS-5-7 F-7-9	11
12	13 F-3-5 GS-5-7 BS-7-9	14 F-3-5 GS-5-7 BS-7-9	15 F-3-5 GS-5-7 BS-7-9	16 F-3-5 GS-5-7 BS-7-9	17 F-3-5 GS-5-7 BS-7-9	18
19	20 GS-3-5 F-5-7 BS-7-9	21 GS-3-5 F-5-7 BS-7-9	22 GS-3-5 F-5-7 BS-7-9	23 GS-3-5 F-5-7 BS-7-9	24 GS-3-5 F-5-7 BS-7-9	25
26	27 DEAD PERIOD	28 DEAD PERIOD	29 DEAD PERIOD	30 DEAD PERIOD	Notes:	

SHELBY VALLEY HIGH SCHOOL
 TECO FIELD USAGE SCHEDULE 2016
 GS – GIRLS SOCCER
 BS – BOYS SOCCER
 F - FOOTBALL

July 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 DEAD PERIOD	2
3	4 DEAD PERIOD	5 DEAD PERIOD	6 DEAD PERIOD	7 DEAD PERIOD	8 DEAD PERIOD	9
10	11 GS-3-5 BS-5-7 F-7-9	12 GS-3-5 BS-5-7 F-7-9	13 GS-3-5 BS-5-7 F-7-9	14 GS-3-5 BS-5-7 F-7-9	15 GS-3-5 BS-5-7 F-7-9	16
17	18 BS-3-5 GS-5-7 F-7-9	19 BS-3-5 GS-5-7 F-7-9	20 BS-3-5 GS-5-7 F-7-9	21 BS-3-5 GS-5-7 F-7-9	22 BS-3-5 GS-5-7 F-7-9	23
24	25 F-3-5 GS-5-7 BS-7-9	26 F-3-5 GS-5-7 BS-7-9	27 F-3-5 GS-5-7 BS-7-9	28 F-3-5 GS-5-7 BS-7-9	29 F-3-5 GS-5-7 BS-7-9	30
31	Notes:					

SHELBY VALLEY HIGH SCHOOL
 TECO FIELD USAGE SCHEDULE 2016
 GS – GIRLS SOCCER
 BS – BOYS SOCCER
 F - FOOTBALL

August 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 GS - 3-5 BS - 5-7 F - 7-9	2 GS - 3-5 BS - 5-7 F - 7-9	3 GS - 3-5 BS - 5-7 F - 7-9	4 GS - 3-5 BS - 5-7 F - 7-9	5 GS - 3-5 BS - 5-7 F - 7-9	6
7	8 BS - 3-5 GS - 5-7 F - 7-9	9 F - 3:30-5:15 GS - 8-8 BS - 8-10	10 BS - 3-5 GS - 5-7 F - 7-9	11 BS - 3-5 GS - 5-7 F - 7-9	12 GS - 3:00-4:30 BS - 4:30-6:00 F - 6:00 Game	13
14	15 F - 3-5 GS - 5-7 BS - 7-9	16 F - 3-5 GS - 5-7 BS - 7-9	17 F - 3-5 GS - 5-7 BS - 7-9	18 F - 3-5 GS Away Game BS Away Game	19 GS - 3:00-4:30 BS - 4:30-6:00 F - 7:30 Game	20 GS Away
21	22 GS - 3-5 BS - 5-7 F - 7-9	23 F - 3:30-5:30BS- 6:00 Home GS - 8:00 Home	24 GS - 3-5 BS - 5-7 F - 7-9	25 F - 3:30-5:30 GS - 6:00 Home BS - 8:00 Home	26 BS - 3-4:30 GS - 4:30-6:00 F - Away Game	27
28	29 F - 3-5 GS/BS Away Game	30 BS - 3-5 GS - 5-7 F - 7-9	31 BS - 3-5 GS - 5-7 F - 7-9	Notes:		

SHELBY VALLEY HIGH SCHOOL
 TECO FIELD USAGE SCHEDULE 2016
 GS – GIRLS SOCCER
 BS – BOYS SOCCER
 F - FOOTBALL

September 2016						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 F-3-5:30 GS-6-8 BS-8-10	2 GS\BS-3-5 F-Away Game	3
4	5 GS-3-5 F-5-7 BS-7-9	6 GS-3-5 F-5-7 BS-7-9	7 GS-3-5 F-5-7 BS-7-9	8 F-3-5:30 GS-6-8 BS-8-10	9 GS\BS-3-5 F-7:30 Home Game	10
11	12 F-3-5:30 GS-6-8 BS-8-10	13 F-3-5 GS-5-7 BS-7-9	14 F-3-5 GS-5-7 BS-7-9	15 F-3-5 GS-5-7 BS-7-9	16 GS\BS-3-5 F-5:00-8:30	17
18	19 F-3-5:30 F- JV Game 6:30 BS/GS-Away Game	20 F-3-5:30 BS/GS Away	21 BS-3-5 GS-5-7 F-7-9	22 F-3-5:30 BS/GS Away	23 GS\BS-3-6 F-7:30 Home	24
25	26 F-3-4:30 BS/GS-4:30-6:30 F- JV Game 6:30	27 F-3-5:30 BS/GS Away	28 GS-3-5 BS-5-7 F-7-9	29 GS-3-5 BS-5-7 F-7-9	30 GS\BS-3-6 F-Away Game	Notes: October schedule will be released once Soccer Host District Site has been identified.

SVHS Training Facility Schedule

	Time	Gender
Week 1	3:30-5:00	Male Training
	5:00-6:30	Female Training
Week 2	3:30-5:00	Female Training
	5:00-6:30	Male Training
Week 3	3:30-5:00	Male Training
	5:00-6:30	Female Training
Week 4	3:30-5:00	Female Training
	5:00-6:30	Male Training

Schedule will be on a continuing rotating basis based on outline above

Disclaimer, for any unforeseen changes or alterations please contact Coach Anthony Hampton

1-102

MAKE SURE WEIGHTROOM
IS CLEAN BEFORE YOU
LEAVE

WEIGHT ROOM RULES
1. Do not use equipment if you are injured or ill.
2. Do not use equipment if you are under the influence of alcohol or drugs.
3. Do not use equipment if you are wearing jewelry or loose clothing.
4. Do not use equipment if you are wearing shoes that are not designed for weightlifting.
5. Do not use equipment if you are wearing a watch or any other accessories.
6. Do not use equipment if you are wearing a belt or any other accessories.
7. Do not use equipment if you are wearing a cap or any other accessories.
8. Do not use equipment if you are wearing a necklace or any other accessories.
9. Do not use equipment if you are wearing a ring or any other accessories.
10. Do not use equipment if you are wearing a bracelet or any other accessories.
11. Do not use equipment if you are wearing a watch or any other accessories.
12. Do not use equipment if you are wearing a necklace or any other accessories.
13. Do not use equipment if you are wearing a ring or any other accessories.
14. Do not use equipment if you are wearing a bracelet or any other accessories.
15. Do not use equipment if you are wearing a watch or any other accessories.
16. Do not use equipment if you are wearing a necklace or any other accessories.
17. Do not use equipment if you are wearing a ring or any other accessories.
18. Do not use equipment if you are wearing a bracelet or any other accessories.
19. Do not use equipment if you are wearing a watch or any other accessories.
20. Do not use equipment if you are wearing a necklace or any other accessories.
21. Do not use equipment if you are wearing a ring or any other accessories.
22. Do not use equipment if you are wearing a bracelet or any other accessories.
23. Do not use equipment if you are wearing a watch or any other accessories.
24. Do not use equipment if you are wearing a necklace or any other accessories.
25. Do not use equipment if you are wearing a ring or any other accessories.
26. Do not use equipment if you are wearing a bracelet or any other accessories.
27. Do not use equipment if you are wearing a watch or any other accessories.
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29. Do not use equipment if you are wearing a ring or any other accessories.
30. Do not use equipment if you are wearing a bracelet or any other accessories.

SVHS Training Facility Schedule

	Time	Gender
Week 1	3:30-5:00	Male Training
	5:00-6:30	Female Training
Week 2	3:30-5:00	Female Training
	5:00-6:30	Male Training
Week 3	3:30-5:00	Male Training
	5:00-6:30	Female Training
Week 4	3:30-5:00	Female Training
	5:00-6:30	Male Training

Schedule will be on a continuing rotating basis based on outline above.

Disclaimer, for any unforeseen changes or alterations please contact Coach Anthony Hampton

District: Pike

School: Shelby Valley High School

COUNCIL POLICY TYPE (CHECK ONE)

By-Laws (Council Operational Policies)

Function (School Operational Policies)

POLICY NUMBER

5.7

POLICY TOPIC DESCRIPTION

Title IX School-Related Publicity for Athletics: Athletic Awards for Student Athletes

POLICY STATEMENT

School administration will work with coaches, booster programs, and community partners to ensure that the following equitable guidelines are implemented for all athletic awards for student athletes:

*No other awards
Spec ok
?*

original Annual Awards—A fall and spring awards ceremony will be conducted to recognize individual and team accomplishments. The fall awards ceremony will be held in December to recognize football, girls' and boys' soccer, boys' and girls' cross country, volleyball, and boys' and girls' golf. All athletes will receive a certificate recognizing their accomplishments and participation in the sport.

Senior Awards—Each sport will have a special night designated on their schedule for the recognition of seniors who have participated in that sport.

✓ Award Ceremonies—The school will recognize all teams, and team members, who win Regional and State Championships with banners and team photos to be displayed on our "Wall of Champions".

Placement/Relocation of Trophies—All Championship trophies shall be displayed in the main trophy case located in the school foyer. Trophies over 10 years old shall be relocated to the library.

OK Retirement of Jersey—Minimum requirements to have a jersey (not the number) retired would be consensus first-team all-state by the Lexington Herald Leader, Louisville Courier Journal, or the Associated Press. In other cases, the Site-Based Council shall hear recommendations and make decision based on information provided by coaches for consideration of jersey retirement. The jersey may not be issued to another player for a period not to exceed four (4) years.

Hall of Fame—While the school is not associated with the Hall of Fame, we will assist the Alumni Committee, which makes up the Hall of Fame Committee with their recommendations and other pertinent information for making a decision.

Date Adopted: May 2002

Signature: _____

Bugong d. Najar
Council Chairperson

Revised: March 22, 2016 1st Read March 24, 2016 2nd Read

Adopted: April 5, 2016

District: Pike

School: Shelby Valley High School

COUNCIL POLICY TYPE (CHECK ONE)	
<input type="checkbox"/>	By-Laws (Council Operational Policies)
<input checked="" type="checkbox"/>	Function (School Operational Policies)

POLICY NUMBER
5.15

POLICY TOPIC DESCRIPTION
Title IX School-Related Support Services for Athletics: Budgeting, Fundraising, and Purchasing Process for extra-curricular teams and booster programs

POLICY STATEMENT
<p>The SBDM council will consider and approve all budgets, fundraising activities, and purchases of anyone affiliated with the school. All coaches and/or team sponsors shall submit for approval an activity budget prior to May 15 of each year. All coaches and booster programs shall follow the fundraising and purchasing process outlined below:</p> <p>Proper Procedure for Fundraising and purchasing to Ensure Equity</p> <ol style="list-style-type: none"> 1. Obtain a F-SA-2A School Activity Fund Fundraiser Approval Form from the school finance office, or located in the mailbox area of the office, bottom right boxes. 2. Fill out form and turn in for review and signature of approval from principal. 3. After fundraiser, obtain and complete F-SA-2B School Activity Fund Fundraiser Worksheet from the school finance office, or located in the mailbox area of the office, bottom right boxes. 4. A PO will be issued, but must be reviewed and approved by the principal and Site-based committee after review for gender equity. <p>Internal Booster Purchases First fundraiser approval must be submitted listing items to be purchased. After approval and subsequent fundraising, a purchase order for the items to be purchased must be filled out and signed by the team coach or group sponsor. <u>The purchase order will then be submitted to the Principal for their approval. A purchase order number will be issued and items may be purchased.</u></p> <p>External Booster Purchases <u>In addition to adhering to the fundraising and purchasing process previously outlined, ALL booster programs shall adhere to booster club by-laws and submit a monthly summary of purchases on the last Monday of the month in an attempt to ensure equity among genders.</u></p> <p><i>approval process required by principal or A.P.</i> <i>Heuf</i> <i>(4-12-16)</i></p>

Date Adopted: <u>May 2002</u>	Signature: <u><i>Raymond L. Noym</i></u> Council Chairperson
Revised: March 22, 2016 1 st Read March 24, 2016 2 nd Read	
Adopted: April 5, 2016	